



# Mechanical Permit Application

**PLEASE COMPLETE EVERYTHING IN GREEN**  
**ALL WORK MUST BE INSPECTED**

Permit # \_\_\_\_\_

Date Issued \_\_\_\_\_

Receipt # \_\_\_\_\_

Property Address \_\_\_\_\_

Date of Application \_\_\_\_\_

**Residential: (Check One)**

- New Home
- Existing Home
- Accessory Structure
- Addition
- Basement
- Pool
- Other

**Commercial: (Check One)**

- New Building
- Existing Building
- Accessory Structure
- Addition
- Other

**Describe Work Performed:**

\_\_\_\_\_

\_\_\_\_\_

Permits shall be issued in the name of the person holding a State of Iowa contractor's license, per Chapter 15.14 of Chariton Municipal Code.

Except as provided by law, where work has been started prior to obtaining a permit, the regular fee therefore shall be doubled.

A permit shall expire if work is not commenced within 60 days, if work is abandoned for 120 days, or not completed within 120 days.

It is the responsibility of the permittee to call for all inspections with 48-hour notice and be on site for inspection.

Questions should be resolved prior to installation.

**NO WORK SHALL BE CONCEALED OR COVERED UNTIL APPROVED BY THE INSPECTOR.**

I Herby Acknowledge that I have read this application and state that all information listed is correct and agree to comply with all City ordinances and state laws.

**Please Print**

**Applicant Signature**

- Owner
- Contractor

Project Start Date: \_\_\_\_\_

Owner's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State & Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Contractor's Name \_\_\_\_\_

License # \_\_\_\_\_

Address \_\_\_\_\_

City, State & Zip \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

**OFFICIAL USE ONLY**

New Residential- \$90.00 base fee. New Residential fees figured on a "per dwelling unit" basis \$ \_\_\_\_\_

Residential Remodel/ Addition/ Basement/ Misc.- \$45.00 base fee. Please describe Misc. \$ \_\_\_\_\_

New Commercial/ Addition- \$90.00 base fee plus \$10.00 per 100,000 BTU HVAC \$ \_\_\_\_\_

Commercial Remodel- \$45.00 base fee plus \$10.00 per 100,000 BTU HVAC \$ \_\_\_\_\_

**TOTAL ALL FEES \$ \_\_\_\_\_**

City of Chariton Building Department  
115 South Main Street  
Chariton, Iowa 50049  
(641) 774-5991  
codeofficer@chariton.org

- Denied
- Approved

Building Official \_\_\_\_\_

Date \_\_\_\_\_

Revised January 2024